

POSITION ANNOUNCEMENT

www.elhaynes.org

ORGANIZATION E.L. Haynes Public Charter School

TITLE E.L. Haynes AmeriCorps Member

OPPORTUNITY In order to ensure that every student is academically and socially successful, E.L. Haynes uses a year-round calendar with extensive out-of-school time programming to give every child access to consistent, comprehensive, high quality educational experiences throughout the year. While typical schools offer 1,200 hours of mandatory instruction, E.L. Haynes offers 1,200 plus an additional 1,000 hours of academic enrichment through Year Round Programs to level the playing field so that every student is prepared for college.

E.L. Haynes seeks to hire 21 individuals with a passion for urban education and a commitment to professional development to support students' growth through the planning and leadership of activities during the Extended Day Program. Corps members will serve on one of the two campuses at 3600 Georgia Ave, NW or 4501 Kansas Ave, NW in Washington, DC.

Job duties include:

- Planning and Leading Activities During the Extended Day Program (Before and After School)
 - Work with grade-level teams to plan daily activities for a group of 12-15 students.
 - Assist with homework completion and provide math and literacy support in various group settings (e.g. one-on-one, small group and classroom instruction).
 - Design and execute weekly expeditionary lessons including fieldwork, expert visits and opportunities for service-learning.
- Maximizing Individual Growth through Participation in Professional Development Opportunities
 - Respond to constructive feedback from Principals, Lead Teachers and Site Managers, incorporating suggested strategies into future planning and instruction.
 - Attend weekly meetings with classroom teachers to stay informed about student progress and long-term lesson planning.
 - Participate in regular training sessions focused on a variety of educational topics.
- Supporting Classroom Teachers During the School Day
 - Work within classrooms to provide additional instructional support to students in small group and one-on-one settings.
 - Additional duties as assigned (e.g. recess and lunch monitoring, substitute teaching).

QUALIFICATIONS E.L. Haynes seeks applicants for these positions with the following qualifications:

- Commitment to education and to E.L. Haynes' mission.
- Commitment to working within a diverse community of students, staff and families.
- Ability to respond positively to constructive feedback.
- Flexibility in a dynamic environment.
- Discretion and mature judgment in handling sensitive and confidential information.
- Childcare, working with youth, or lesson planning experience preferred.

E.L. Haynes is a 501(c)(3) public charity

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COMPENSATION

The AmeriCorps Member position is a one-year commitment (August 2010 – July 2011). In addition to an annual stipend of \$18,300, AmeriCorps members will receive a full benefits package including health, dental and vision insurance, as well as a Segal AmeriCorps Education Award of \$5,350 upon successful completion of the service year.

TO APPLY

Please review our website (www.elhaynes.org) and submit a cover letter indicating why you are interested in working at E.L. Haynes and what you feel you can contribute as a member of the school community. Send your cover letter and resume via email to Cameron White at cwhite@elhaynes.org. No phone calls please. E.L. Haynes is an equal opportunity employer.

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