

# POSITION OPENING: OCCUPATIONAL THERAPIST [www.elhaynes.org](http://www.elhaynes.org)

The E. L. Haynes Public Charter School is seeking an Occupational Therapist for the 2009-2010 school year. Opened in 2004, Haynes is a year-round public charter school which serves a diverse student body from throughout the District of Columbia. Haynes' promise is to provide every student with an outstanding education, every family with a welcoming and respectful environment, every staff member with a fulfilling and professional place to work, and every community member with a school to take pride in. Haynes is seeking a knowledgeable, skilled, and passionate Occupational Therapist to join our established Student Support Team and contribute to an outstanding educational program through collaboration, expertise-sharing, and top-quality therapeutic services.

## Responsibilities

- Conduct thorough assessment and diagnosis of deficits in fine motor skills, sensory motor skills, sensory integration, visual motor and visual perceptual skills, and self-care skills. Conduct informal and formal screenings of students who are possible candidates for special education referral as identified by teachers and the Director of Student Support Services. Conduct triennial re-evaluations of students who receive occupational therapy. Produce well-organized written evaluation and screening reports.
- Participate in the development of Individualized Education Programs (IEPs) for students who qualify for occupational therapy as a related service. Create goals and objectives for students that are based on assessment of current needs. Regularly assess students' IEP progress and communicate progress to families each quarter.
- Using knowledge of current research-based best practices, design and implement therapeutic programs for individual students and groups of students based on IEP goals and objectives either in the inclusive general education setting or in pull-out sessions. Track daily service provision in student service database.
- Collaborate with general education teachers, special education teachers and other related service providers to identify instructional strategies and accommodations/modifications that promote student success in the inclusive general education classroom.
- Assist students, families, and staff in understanding students' deficits in the areas of fine motor skills, sensory motor skills, sensory integration, visual motor and visual perceptual skills, and self-care skills so that all can advocate for and support students' achievement of their academic, behavioral, language, and social goals. Refer families to outside organizations as appropriate.
- Provide occasional staff development for teachers in the areas of fine motor skills, sensory motor skills, sensory integration, visual motor and visual perceptual skills, and self-care skills.
- Work with the Director of Student Support Services to build a successful occupational therapy program in the school.
- Maintain the Occupational Therapy evaluation materials, therapeutic equipment and supplies.
- Engage in continuing education and professional growth activities related to occupational therapy in the school setting.

## **Qualifications**

The ideal candidate will possess the following knowledge and skills:

- Clear understanding of current research and practices in the area of occupational therapy as well as knowledge of special education law.
- Proven ability to work as a member of a team, particularly in a school setting.
- Commitment to meeting the needs of every child in a diverse population
- Ability to individualize therapy activities according to the learning styles, interests, and linguistic and cognitive processing skills of students.
- Commitment to his/her own learning and professional development.

The ideal candidate will possess the following experience and certifications:

- a bachelor's or master's degree in occupational therapy from an approved and accredited occupational therapy program.
- Must be registered nationally as qualified by the National Board for Certification in Occupational Therapy (NBCOT).
- Two or more years of experience as an Occupational Therapist in a school setting or pediatric setting.
- Spanish speakers and persons of color are strongly encouraged to apply.

## **Compensation**

E. L. Haynes offers competitive salary and benefits. Haynes is an equal opportunity employer.

## **To Apply**

Please submit a cover letter and resume to Rebecca Meyer, Director of Student Support Services, at [rameyer@elhaynes.org](mailto:rameyer@elhaynes.org) or 3600 Georgia Avenue, NW, Washington, DC 20010. In your cover letter, please outline your qualifications for the position and why you want to work at E. L. Haynes Public Charter School. For more information about the school, please visit our website at [www.elhaynes.org](http://www.elhaynes.org).